**JANESVILLE FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS**

**NOTICE OF REGULAR MEETING**

**MEETING AGENDA**

**Wednesday, December 13th, 2023, at 6:30 p.m.**

Meeting held at Janesville Fire Protection District Station email: [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net)

463-390 Main St. P.O. Box 40 website: <http://janesvillefireca.org>

Janesville, Ca. 96114 phone: (530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net) or at the District website, janesvillefireca.org [Government Code §54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order

2. Pledge of Allegiance

3. Roll Call

**B. PUBLIC COMMENTS**

During Public Comments, the public may address the Board on any issue within the district’s authority which is not on the agenda.

Individual Public Commentsare subject to a 3-minute limit.

**C. CONSENT CALENDAR**

The Board considers all matters listed under the CONSENT CALENDAR to be routine in nature and usually approved by a single vote.

1. Approve December Agenda (*additions and/or deletions*)
2. Approve November Regular Meeting Minutes
3. Approve October & November Financial Reports and Sage Balance Sheet
4. Approve October & November Director’s signature page for Sage General Ledger, Cash with County Operations (fund 206) & Developer Fees (fund 229)
5. Approve December Expenditures

**D. BOARDS AND COMMISSIONS** None

**E. CHIEF’S REPORT** see attachedfor December 2023 report

**F. COMMITTEE REPORTS**

1. SUBJECT – Maintenance of Buildings (Moore/Beck)

2. SUBJECT - Personnel (Holmes/Leef)

3. SUBJECT - Equipment (Moore/Leef)

4. SUBJECT - Subdivisions (Beck/White)

5. SUBJECT – DMV(Chief Leef)

6. SUBJECT – New Engine (Moore/Holmes)

**G. STAFF REPORTS**

1**.**

2**.**

**H. BUSINESS AND ACTION ITEMS**

1. Discussion and possible action regarding request from LAFCO, Local Agency Formation Commission of Lassen County for Janesville Fire Protection District to participate on LAFCO.
2. Discussion and possible action regarding numbering change to DOM section *2.1a – PPE Personal Protective Equipment to Include Rescue Helmets*. Request for approval to change from Section 2.1a to 2.12.
3. Discussion and possible action regarding revision of DOM section *2.11 – Volunteer Firefighter Uniform* – to either omit item 4. “1 Ball cap type hat” and replace with hooded sweatshirt or add “hooded sweatshirt” (for cold-weather responses).
4. Discussion and possible action regarding the purchase of two Epi-Pens.
5. Discussion and possible action regarding approval of Zack Pehling Audit Report for fiscal year ending June 30, 2023.

**I. ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1.

**J.** **CLOSED SESSION**

**K. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

1.

**L. FUTURE AGENDA ITEMS**

1. Staff report items-

2**.** Business and action items-

**M. ADJOURNMENT**

Time: