

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE JANESVILLE FIRE PROTECTION DISTRICT
Wednesday April 8, 2020
MEETING 6:30 P.M.**

A. CALL TO ORDER/OPENING CEREMONIES

1. Call business meeting to order 6:35 PM by Director Moore
2. Roll Call – Directors Moore, Butterbach, Holmes and Harrison, Chief Ehrlich, Interim Secretary Coe and Rob Stading.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve April Agenda
2. Approve minutes of March meeting.
3. Approve April expenditures
4. Approve March Financial reports

Motion by: Director Holmes to approve the Consent Calendar.

Second by: Director Butterbach

Vote: Motion Carried – AYES: 4, NOES: 0

D. BOARD AND COMMISSIONS: In May

E. CHIEFS REPORT

Drill Nights:

3/10/2020 – 14 Volunteers, 3 Explorers, 1 Guests Dinner Night/ Pumping Operations.

3/17/2020– 16 Volunteers, 1 Explorers, 1 Guests EMS, EMS Rescue/ Blackout

3/31/2020– 12 Volunteers, 2 Explorers, 0 Guests, Flue Fires

March Calls: 19

New Command vehicle should be arriving any day.

We are doing a modified training schedule, all drill nights are canceled until further notice, I have encouraged all volunteers to stop by and do alternative training on their own time.

F. COMMITTEE REPORTS

1. Maintenance of Buildings (Moore/Beck) – Exterior lights over Medics door were replaced.
2. Personnel (Harrison/Holmes) – nothing
3. Equipment (Moore/Harrison) – nothing
4. Subdivisions (Beck/Butterbach) – nothing
5. DMV (Butterbach) –nothing

G. STAFF REPORT – Karen reported the additions to DOM Sections, 1.11- Surplus personal property, 1.10.3 - Equipment Mechanic Job Description, and 1.10.4- Incident Support volunteer were completed.

H. ACTION ITEMS

1. Discussion and possible action regarding District Secretary Job Description
Motion by: Director Harrison to approve the District Secretary Job Description with amendments and with correct DOM formatting.
Second by: Director Butterbach
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0

I. CLOSED SESSION AGENDA

J. CLOSED SESSION

K. RETURN TO OPEN SESSION

L.FUTURE AGENDA ITEMS –

M. ADJOURNMENT

It was motioned by Director Butterbach, seconded by Director Holmes and carried to adjourn the meeting at 6:57 p.m.

Submitted by Karen Coe, Secretary