

**JANESVILLE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING**

MEETING MINUTES

Wednesday, May 12th, 2021 at 6:30 p.m.

Meeting held at Janesville Fire Protection District Station
463-390 Main St.
Janesville, Ca. 96114
(530) 253-3737

*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or jfpd@frontiernet.net or at the District website, janesvillefireca.org [Government Code Section 54954.2(a) (1)]

A. CALL TO ORDER/OPENING CEREMONIES

1. Called business meeting to order at 6:32 p.m. by Director Moore
2. Pledge of Allegiance
3. Roll Call – Present: Directors Moore, Harrison, Holmes, Butterbach. Also present: Chief Ehrlich and Secretary Coe.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda.

No public comments

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve May Agenda
2. Approve April Meeting Minutes
3. Approve April Financial Reports
4. Approve May Expenditures

A motion was made by Director Holmes, seconded by Director Harrison, to approve the Consent Calendar.

The motion carried: AYES: 4, NOES: 0

D. BOARDS AND COMMISSIONS- Capital Improvement Authority Meeting held annually in May

1. Recess Regular Meeting at 6:33 to convene as Capital Improvement Authority
2. Reconvene at 6:48 into Regular Meeting.

E. CHIEF'S REPORT

CHIEF'S REPORT 05/12/21

Drill Nights:

04/06/21	17 Volunteers, 1 Explorer, 0 Guests	Dinner Night/Association Meeting, Station Cleanup, Run Review
04/13/21	11 Volunteers, 0 Explorers, 0 Guests	Scene Assessment
04/20/21	17 Volunteers, 0 Explorers, 0 Guests	RT-130 Refresher
04/27/21	16 Volunteers, 0 Explorers, 0 Guests	Annual Pack Test

April Calls: 24

E422 Main Pump seal leaking, parts are ordered, Diamond Auto will do repairs. Looking into FEPP for a newer Type 3 engine. Researching portable water storage tanks for upcoming fire season.

F. COMMITTEE REPORTS

1. SUBJECT – Maintenance of Buildings (Moore/Beck) – nothing
2. SUBJECT – Personnel (Harrison/Holmes) - nothing
3. SUBJECT – Equipment (Moore/Harrison) – nothing
4. SUBJECT – Subdivisions (Beck/Butterbach) -nothing
5. SUBJECT – DMV (Butterbach) - nothing.

G. STAFF REPORT

1. Kyocera copier is covered under our Atwood Insurance policy.

H. BUSINESS AND ACTION ITEMS

1. Discussion and possible action regarding approval of edit to DOM Subsection 1.10.5 - District Secretary Job Description- to include a pay schedule

A motion was made by Director Harrison, seconded by Director Butterbach to approve the addition of the last paragraph, page 2, titled “Compensation and Benefits/Salary Schedule: Starting salary for this position is \$500.00 monthly with salary increases to be approved at the Board of Directors’ discretion. A top salary amount to be determined and approved at the Board of Directors’ discretion.

The Janesville Fire Protection District will provide NO benefits and NO retirement for this position.”

The motion carried: AYES: 4, NOES: 0

I. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA: No items
(Government Code Section 54957.7)

J. CLOSED SESSION: No items

K. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION
(Government Code Section 54957.1)

L. FUTURE AGENDA ITEMS

1. End of year, line item transfers and Budget transfers.
2. 2021-2022 Budget review
3. Salary review for District Secretary

M. ADJOURNMENT

It was motioned by Director Harrison, seconded by Director Butterbach and carried to adjourn the meeting at 7:02 p.m.

Submitted by Karen Coe, Secretary