**JANESVILLE FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS**

**NOTICE OF REGULAR MEETING**

**MEETING AGENDA**

**Wednesday, February 14th, 2024, at 6:30 p.m.**

Meeting held at Janesville Fire Protection District Station email: [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net)

463-390 Main St. P.O. Box 40 website: <http://janesvillefireca.org>

Janesville, Ca. 96114 phone: (530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net) or at the District website, janesvillefireca.org [Government Code §54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order

2. Pledge of Allegiance

3. Roll Call

**B. PUBLIC COMMENTS**

During Public Comments, the public may address the Board on any issue within the district’s authority which is not on the agenda.

Individual Public Commentsare subject to a 3-minute limit.

**C. CONSENT CALENDAR**

The Board considers all matters listed under the CONSENT CALENDAR to be routine in nature and usually approved by a single vote.

1. Approve February Agenda (*additions and/or deletions*)
2. Approve January Regular Meeting Minutes
3. Approve January Financial Reports and Sage Balance Sheet
4. Approve January Director’s signature page for Sage General Ledger, Cash with County Operations (fund 206) & Developer Fees (fund 229)
5. Approve February Expenditures

**D. BOARDS AND COMMISSIONS** None

**E. CHIEF’S REPORT** see attachedfor February 14th, 2024, report

**F. COMMITTEE REPORTS**

1. SUBJECT – Maintenance of Buildings (Moore/Beck)

2. SUBJECT - Personnel (Holmes/Leef)

3. SUBJECT - Equipment (Moore/Leef)

4. SUBJECT - Subdivisions (Beck/White)

5. SUBJECT – DMV(Chief Leef)

6. SUBJECT – New Engine (Moore/Holmes)

**G. STAFF REPORTS**

1**.** *Form 700* (covering year 2023) provided to the Board of Directors for completion.

2. *Special District Information Sheet Authorized Signatures for Claims & Transfers Form* provided to the Board of Directors for completion.

3. SCBA Flow testing.

4. Semsa Lease agreement renewal with discussion regarding temperature control.

5. NorCal has been contacted regarding training EMRs to administer Narcan and Epi-Pen.

6. New Engine #421 is in production and report of progress.

**H. BUSINESS AND ACTION ITEMS**

1. Discussion and possible action regarding approval of 2024 Insurance Policy #VFNU-TR-0030135-00-000, through VFIS, Volunteer Firemen’s Insurance Services, Inc. The insurance carrier is Gamaty Insurance Agency LLC, Capital & Co. Insurance Services, 5455 Wilshire Blvd, Suite 1816, Los Angeles CA. 90036. The annual cost/premium is $14,605.92. The policy covers dates from December 22, 2023, through December 22, 2024.
2. Discussion and possible action regarding approval of revision of *DOM Subsection* *1.10.3 – JFPD Organizational Chart* & DOM *Subsection 2.14 – Volunteer Firefighter Promotions*. Revisions include removal of the rank of Lieutenant from both subsections and grammatical corrections.
3. Discussion and possible action regarding approval of revision of assigned number to *DOM Subsection 1.10.3 – Equipment Mechanic Paid on Call.* Revision is from number 1.10.3 to 1.10.6.
4. Discussion and possible action regarding approval of purchase of red paint for JFPD engine #424, FEPP (Federal Excess Personal Property) green engine. Cost approximately $1,000.00.
5. Discussion and possible action regarding request from LAFCO, Local Agency Formation Commission of Lassen County for Janesville Fire Protection District to participate on LAFCO.

**I. ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1.

**J.** **CLOSED SESSION**

**K. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

1.

**L. FUTURE AGENDA ITEMS**

1. Staff report items-

2**.** Business and action items-

**M. ADJOURNMENT**

Time: