**JANESVILLE FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS**

**NOTICE OF REGULAR MEETING**

**MEETING AGENDA**

**Wednesday, March 8th, 2023, at 6:30 p.m.**

Meeting held at Janesville Fire Protection District Station email: [jfpd@frontiernet.net](about:blank)

463-390 Main St. P.O. Box 40 website: [http://janesvillefireca.org](about:blank)

Janesville, Ca. 96114

(530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or [jfpd@frontiernet.net](about:blank) or at the District website, janesvillefireca.org [Government Code Section 54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order

2. Pledge of Allegiance

3. Roll Call

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the district’s jurisdiction which is not on the agenda.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the district to be routine and will be enacted by one motion.

1. Approve March Agenda
2. Approve February Meeting Minutes
3. Approve February Financial Reports and Sage Balance Sheet
4. Approve February Director’s signature page for Sage General Ledger, Cash with County Operations (fund 206) & Developer Fees (fund 229).

5. Approve March Expenditures

**D. BOARDS AND COMMISSIONS** Information only, Capital Improvement Authority Meeting held annually in May.

**E. CHIEF’S REPORT See attached**

**F. COMMITTEE REPORTS**

1. SUBJECT – Maintenance of Buildings (Moore/Beck)

2. SUBJECT – Personnel (Harrison/Holmes)

3. SUBJECT – Equipment (Moore/Harrison)

4. SUBJECT – Subdivisions (Beck/White)

5.SUBJECT – DMV (Chief Ehrlich)

6. SUBJECT – New Engine (Moore/Holmes/Chief Ehrlich)

**G. STAFF REPORTS**

1. Update regarding 2022 Christmas party donation to Sentimental Journey. The JFPD Volunteer Association has returned $2,000 to JPFD (check # 1059, Plumas Bank). This check will be forwarded to the Auditor’s Office for deposit back into JFPD Operations Fund #206.

2. Chief Ehrlich to provide changes in Burn Permit.

**H. BUSINESS AND ACTION ITEMS**

1. Discussion and possible action regarding approval of retaining Attorney Bob Burns as attorney of record on an on-call basis for an hourly rate.
2. Discussion and possible action regarding approval of annual audit Final Report for Year ending June 30, 2223.

3. Discussion and possible action regarding approval of Cal Fire D2203 Chief Thornton’s proposal for an enclosed trailer to create a cache for the South County area.

4. Discussion and possible action regarding status of exempt/non-exempt employee.

5. Discussion and possible action regarding approval of DOM Organization Chart, to be assigned section 1.10.3.

6. Discussion and possible action regarding approval of Lieutenant position, to include qualifications for promotion to Lieutenant, and assignment of DOM subsection 2.1.4.

7. Discussion and possible action regarding approval of new DOM section and policy for Rescue Helmets.

**I. ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1. Personnel matters

**J.** **CLOSED SESSION**

**K. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

1. Personnel matters

**L. FUTURE AGENDA ITEMS**

1. Items for Staff reports

2**.** Items for Business and action

**M. ADJOURNMENT**