

**JANESVILLE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING**

**MEETING MINUTES**

**Wednesday, June 9th, 2021 at 6:30 p.m.**

Meeting held at Janesville Fire Protection District Station  
463-390 Main St.  
Janesville, Ca. 96114  
(530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net) or at the District website, [janesvillefireca.org](http://janesvillefireca.org) [Government Code Section 54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Called business meeting to order at 6:32 p.m. by Director Moore
2. Pledge of Allegiance
3. Roll Call – Present: Directors Moore, Harrison, Holmes, Beck and Butterbach. Also present: Chief Ehrlich, Volunteer Stading and Secretary Coe.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda.

No public comments

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve June Agenda
2. Approve May Meeting Minutes
3. Approval of May Financial Reports was removed from the consent calendar and postponed to July 14<sup>th</sup>, 2021 Board Meeting.
4. Approve June Expenditures

**A motion was made by Director Harrison, seconded by Director Holmes, to approve the Consent Calendar with the removal of item C3 from this consent calendar and postponed to the July 14<sup>th</sup> Board Meeting.**

**The motion carried: AYES: 5, NOES: 0**

**D. BOARDS AND COMMISSIONS- nothing**

## E. CHIEF'S REPORT

### CHIEF'S REPORT 06/09/21

#### Drill Nights:

|          |                                      |   |
|----------|--------------------------------------|---|
| 05/04/21 | 15 Volunteers, 2 Explorers, 0 Guests | Dinner Night/Association Meeting, Station Cleanup, Run Review |
| 05/18/21 | 9 Volunteers, 1 Explorer, 0 Guests   | Wildland Mobile Attack  |
| 05/25/21 | 13 Volunteers, 1 Explorer, 0 Guests  | Wildland Mop up, RIC  |

May Calls: 19

E422 Main Pump seal had been repaired

## F. COMMITTEE REPORTS

1. SUBJECT – Maintenance of Buildings (Moore/Beck) – nothing
2. SUBJECT – Personnel (Harrison/Holmes) – nothing
3. SUBJECT – Equipment (Moore/Harrison) – as mentioned above E422 main pump repaired
4. SUBJECT – Subdivisions (Beck/Butterbach) - nothing
5. SUBJECT – DMV (Butterbach) - nothing.

## G. STAFF REPORT

Secretary Coe reported Lassen County Auditor's Office Special District Reports were not available to balance SAGE in-house books. Asked to have Business and Action Items H3, H5 & H6 postponed to next Board Meeting on July 14<sup>th</sup>, 2021.

## H. BUSINESS AND ACTION ITEMS

1. Discussion and possible action regarding FEPP engine acquisition. Engine identified as LNF81. No action at this time. Item to be placed on next agenda.
2. Discussion and possible action regarding Prop 4 Limits FY 2021/22 – Resolution # 2021-001, amount of \$342,151.

**A motion was made by Director Harrison and seconded by Director Butterbach to approve of Resolution #2021-001, for the Prop 4 Limits FY 2021/22 in the amount of \$342,151.**

**The motion carried: AYES: 5, NOES: 0**

3. Discussion and possible action regarding Special Tax revenue FY 2021/22, \$41,282.38. Item to be removed from agenda and placed on July 14<sup>th</sup>, 2021 Board meeting agenda. No further action.
4. Discussion and possible action regarding salary review for District Secretary position.

**A motion was made by Director Harrison and seconded by Director Butterbach to approve a salary increase of \$200.00 monthly, effective immediately, with annual reviews during new fiscal year budget discussions.**

**The motion carried: AYES: 5, NOES: 0**

5. Discussion and possible action regarding End of FY 2022/21 transfers. Item removed from agenda and placed on July 14<sup>th</sup>, 2021 Board meeting agenda. No further action.
6. Discussion and possible action regarding 2021/22 budget. Item removed from agenda and placed on July 14<sup>th</sup>, 2021 Board meeting agenda. No further action.

**I. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA:** No items  
(Government Code Section 54957.7)

**J. CLOSED SESSION:** No items

**K. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**  
(Government Code Section 54957.1)

**L. FUTURE AGENDA ITEMS**

FEPP engine LNF81, Special Tax revenue FY 2021/22, End of FY 2020/21 transfers and 2021/22 Budget

**M. ADJOURNMENT**

**It was motioned by Director Butterbach, seconded by Director Beck and carried to adjourn the meeting at 7:19 p.m.**

Submitted by Karen Coe, Secretary