

**JANESVILLE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

Wednesday August 12, 2020 at 6:30 p.m.

**Meeting Location: 463-390 Main St.
Janesville CA 96114**

A. CALL TO ORDER/OPENING CEREMONIES

1. Call business meeting to order 6:30 p.m.
2. Pledge of Allegiance.
3. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve August Agenda
2. Approve July Meeting Minutes
3. Approve June & July Financial Reports
4. Approve August Expenditures

D. BOARDS AND COMMISSIONS- Capital Improvement Authority Meeting held annually in May

E. CHIEFS REPORT

Chief's Report 08/09/2020

Drill Nights:

07/7/20 - 18 Volunteers, 4 Explorers, 5 guests - Dinner Night, Run Review, Association Meeting

7/14/20 - 14 Volunteers, 2 Explorers, 0 Guest - Foam Operations

07/28/20- 14 Volunteers, 3 Explorers, 0 Guest – Firefighter skills building, Driving Operations.

June Calls: 15

Engine 424 water tank developed a leak, engine was taken to a local mechanic and patched. Chief will be looking into possibly relining the tank this winter.

One of the buildings heat pumps start up relay went out, All Seasons Heating and Air, came and repaired.

WT 432 was on the Hog Fire for 77.25 hours, need to get more Water Tender drivers trained so we can stay out for longer periods of time.

F. COMMITTEE REPORTS

1. SUBJECT – Maintenance of Buildings (Moore/Beck)
2. SUBJECT – Personnel (Harrison/Holmes)
3. SUBJECT – Equipment (Moore/Harrison)
4. SUBJECT – Subdivisions (Beck/Butterbach)
5. SUBJECT – DMV (Butterbach)

G. STAFF REPORTS Secretary Coe to report/review Lassen County Office of the District Attorney Investigative Report: The Standish-Litchfield Fire Protection District (SLFPD).

Because this report states, “It is hoped that it (the report) may serve as a guide for other special districts who may be engaging in similar patterns to recognize the problems and correct them before it gets to the level experienced by the SLFPD”, the following suggestions are recommended to begin the administrative areas of improvement:

1. Review and increase familiarity of the Ralph M. Brown Act, the Public Records Act, Political Reform Act, conflict of interest laws and public budgeting to make necessary changes for compliance with these requirements.
2. Review and improve JFPD Ethics, Conflict of Interest and Sexual Harassment training files/forms to bring JFPD personnel up-to-date and current with all requirements in these areas.
3. Research and make suggestions to the Board regarding the approval of a monthly review process of the JFPD monthly financial records/reports, involving a second person, for additional transparency.

The purpose of these suggestions is to improve the transparency, accountability and competence of the administrative staff.

H. BUSINESS AND ACTION ITEMS

1. Discussion regarding purchase of vinyl lettering for water tender #432.
ACTION REQUESTED: 1) Approve purchase of vinyl lettering for water tender #432.
2. Discussion regarding Kindergarten Day, changes from past practice to include plan, to be submitted to Lassen County Public Health Department, with requirements for COVID-19.
ACTION REQUESTED: 1) Approve Chief Ehrlich’s request to create a plan to be approved by Lassen County Public Health Department and to continue forward with Kindergarten Day.
3. Discussion regarding consideration of adding a “Hot Spot” (Internet/WiFi connection) that can be utilized during power/phone outages.
ACTION REQUESTED: 1) Approve the addition of a “Hot Spot”.
4. Discussion regarding Added Station Coverage and Engine Staffing during Fire Weather Watch/ Red Flag Warning/ Emergency periods.
ACTION REQUESTED: 1) Approve Added Station Coverage and Engine Staffing during Fire Weather Watch/ Red Flag Warning/ Emergency periods.

5. Discussion regarding Lassen County Grand Jury's (GJ) Invitation to Respond to Consolidation –Only- section of Standish-Litchfield Fire Protection District (SLFPD) Grand Jury Report. A response is required to be submitted no later than 90 days after the GJ's report, October 20, 2020.

ACTION REQUESTED: 1) Approve and respond to Lassen County Grand Jury's invitation.

I. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

J. CLOSED SESSION:

K. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

L. FUTURE AGENDA ITEMS

M. ADJOURNMENT