**JANESVILLE FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS**

**NOTICE OF REGULAR MEETING**

**MEETING AGENDA**

**Wednesday, August 13, 2025, at 6:30 p.m.**

Meeting held at Janesville Main Fire Station email: jfpd@frontiernet.net

463-390 Main St. P.O. Box 40 website: https://janesvillefire.specialdistrict.org

Janesville, Ca. 96114 phone: (530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or jfpd@frontiernet.net or at the District website, janesvillefireca.org [Government Code §54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order

 2. Pledge of Allegiance

 3. Roll Call

**B. PUBLIC COMMENTS**

 During Public Comments, the public may address the Board on any issue within the district’s authority which is not on the agenda.

Individual Public Commentsare subject to a 3-minute limit.

**C. CONSENT CALENDAR**

 The Board considers all matters listed under the CONSENT CALENDAR to be routine in nature and usually approved by a single vote.

1. Approval of August Agenda (*additions and/or deletions*)
2. Approval of July Regular Meeting Minutes.
3. Approval of May Financial Reports and Sage Balance Sheets
4. Approval of May Director’s signature pages for Sage General Ledger, Cash with County Operations (fund 206) & Developer Fees (fund 229).
5. Approval of August Expenditures

**D. BOARDS AND COMMISSIONS** NONE

**E. CHIEF’S REPORT** See attachedfor August 1, 2025 Chief’s report

**F. COMMITTEE REPORTS**

1. SUBJECT – Maintenance of Buildings (Moore/Leef)

 2. SUBJECT - Personnel (Holmes/Beck)

 3. SUBJECT - Equipment (Moore/Leef)

 4. SUBJECT - Subdivisions (Beck/Caldwell)

 5. SUBJECT – DMV (Chief Leef)

 6. SUBJECT- Chief Job Position (Caldwell/Leef/Moore)

**G. STAFF REPORT**

1. Chief – E426 sold at auction for $3810.00. The plates and radio have been removed. Once the funds have been deposited the engine will be released to new owner.
2. Secretary –We need to add LEAF capital funding to our insurance for the leased copier in the amount of $7,921.00

We received a records request from Macro-pro for all records for Joel Ehrlich starting from first date of employment through last day. Records must include employment records, personnel records, applications for employment, wage records, health records and any reports of work injuries.

**H. BUSINESS AND ACTION ITEMS**

1. Discussion and possible action regarding replacing the batteries on E426.
2. Discussion and possible action to announce an opening for the position of Fire Chief.
3. Discussion and possible action regarding approval of Engagement Letter from PNPCPA, Zach Pehling, for annual audit FY ending June 30, 2025 and payment of invoice #1563, initial deposit of $3,300.00, (the deposit amount with equal amount due upon completion of audit, scheduled December 2025).
4. **ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN THE CLOSED SESSION**

**J.** **CLOSED SESSION** STARTED at \_:\_\_ p.m. and ENDED at \_:\_\_ p.m.

**K. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

**L. FUTURE AGENDA ITEMS**

1. Staff report –
2. Action Items -

**M. ADJOURNMENT**

Time**:**