**JANESVILLE FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS**

**NOTICE OF REGULAR MEETING**

**MEETING AGENDA**

**Wednesday, March 12, 2025, at 6:30 p.m.**

Meeting held at Janesville Fire Protection District Station email: jfpd@frontiernet.net

463-390 Main St. P.O. Box 40 website: <http://janesvillefireca.org>

Janesville, Ca. 96114 phone: (530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or jfpd@frontiernet.net or at the District website, janesvillefireca.org [Government Code §54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order

 2. Pledge of Allegiance

 3. Roll Call

**B. PUBLIC COMMENTS**

 During Public Comments, the public may address the Board on any issue within the district’s authority which is not on the agenda.

Individual Public Commentsare subject to a 3-minute limit.

**C. CONSENT CALENDAR**

 The Board considers all matters listed under the CONSENT CALENDAR to be routine in nature and usually approved by a single vote.

1. Approval of March Agenda (*additions and/or deletions*)
2. Approval of February Regular Meeting Minutes.
3. Approval of February Financial Reports and Sage Balance Sheets
4. Approval of February Director’s signature pages for Sage General Ledger, Cash with County Operations (fund 206) & Developer Fees (fund 229).
5. Approval of March Expenditures

**D. BOARDS AND COMMISSIONS** None

**E. CHIEF’S REPORT** See attachedfor March 12, 2025 Chief’s report

**F. COMMITTEE REPORTS**

1. SUBJECT – Maintenance of Buildings (Moore/Leef)

 2. SUBJECT - Personnel (Holmes/Beck)

 3. SUBJECT - Equipment (Moore/Leef)

 4. SUBJECT - Subdivisions (Beck/White)

 5. SUBJECT – DMV (Chief Leef)

6. SUBJECT – Semsa Lease agreement (Holmes/David Leef/Chief Leef) – SEMSA has made a request for an amendment to the current lease agreement to amend paragraph 13. PETS: to state, “Animals need to be crated while on calls.”

**G. STAFF REPORTS**

1. Chief – Surplus status of engine #423, progress on Cadet program documents, down-staffing on Fridays, Ed Staub replaced 3 propane regulators,
2. Secretary – SPECIAL VACANCY NOTICE for Board Director position was posted for fifteen days in 3 or more conspicuous places within the district, per Government Code §1780, starting February 19, 2025 through March 5, 2025. The following is a list of the posted positions.
3. Main Street Fire Station bulletin board, 463-390 Main Street, Janesville
4. U.S. Post Office central, front entrance door, 463-495 Main Street, Janesville
5. Chevron gas station community bulletin board, 463-050 Janesville Grade, Janesville
6. Payless/Valero gas station community bulletin board, 463-770 Main Street, Janesville.

Four candidates have applied.

**H. BUSINESS**

1. Discussion and possible action regarding the review of applications and appointment of a new Board Director.
2. Discussion and possible action to approve the dedication of Engine #421 to Director Raymond White, adding a memorial decal/sticker, “*In Memory of Director Raymond White*”, to the driver and passenger side rear doors.
3. Discussion and possible adoption of Resolution #2025-001, acknowledging Raymond White’s service as a Director on the Janesville Fire Protection District Board from January 2002 through January, 2025.
4. Discussion and possible adoption of Resolution #2025-002, A Resolution on Declaring as Surplus Engine #423, an International Pumper. 
5. Discussion and possible action to approve the Final Audit Report, year ending June 30, 2024, from Zack Pehling CPA.
6. Discussion and possible action to approve the addition of page 6, DOM section 4.20, Station Use Agreement, deposit amounts and guidelines.
7. Discussion and possible action to approve the maintenance work on the Generac building generator. Multiple bids are provided.
8. Discussion and possible action to approve the replacement of the JFPD flagpole. Multiple bids are provided.
9. Discussion and possible action to approve hydro testing SCBA bottles (60 in total, Chief Leef suggests doing 30 at a time, all companies would require us to bring cylinders to Reno). Summit Fire bid $55 per cylinder and can have them done in one day (30 at a time).NorCo bid $35 per cylinder, 2–3-week turnaround because they need to be shipped. State fire, waiting on a call back for their quote (this company would have to ship the cylinders, charging a hazmat fee).

**I. ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN THE CLOSED SESSION**

1. Personnel matter

**J.** **CLOSED SESSION**

**K. ANNOUNCEMENT OF ITEMS DISCUSSED IN THE CLOSED SESSION**

1. Personnel matter

**L. FUTURE AGENDA ITEMS**

1.Staff report –

2. Action Items -

**M. ADJOURNMENT** Time**:**