

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE JANESVILLE FIRE PROTECTION DISTRICT
Wednesday May 13, 2020
MEETING 6:30 P.M.**

A. CALL TO ORDER/OPENING CEREMONIES

1. Call business meeting to order 6:31 PM by Director Moore
2. Roll Call – Directors Moore, Harrison, Holmes, Beck and Butterbach; Chief Ehrlich, Volunteer Rob Stading and Secretary Coe

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve May Agenda and May 2020 Capital Improvement Authority Agenda
2. Approve minutes of April meeting.
3. Approve April Financial reports
4. Approve May expenditures

Motion by: Director Butterbach to approve the Consent Calendar with the addition of item H.2., Kustom Koatings proposal.

Second by: Director Beck

Vote: Motion Carried – AYES: 5, NOES: 0

D. BOARD AND COMMISSIONS:

1. Capital Improvement Authority meeting moved to end of regular meeting.

E. CHIEFS REPORT Chief Ehrlich presented the Chief's report (attached)

F. COMMITTEE REPORTS

1. Maintenance of Buildings (Moore/Beck) – Director Harrison discussed bollards be placed in front of the generator for protection.
2. Personnel (Harrison/Holmes) – Rob Stading to cover behind Chief Ehrlich May, 14th, 15th and 18th.
3. Equipment (Moore/Harrison) – nothing
4. Subdivisions (Beck/Butterbach) – nothing
5. DMV (Butterbach) –nothing

G. STAFF REPORT – Secretary Coe reported Kristin Luther will be here in June to close 2019/2020 fiscal year.

H. ACTION ITEMS

1. Discussion and possible action regarding review and signature of Terms of Engagement Letter from Robert W. Johnson, CPA, for the audit year ending June 30, 2020.

Motion by: Director Holmes to sign Robert W. Johnson, CPA, letter

Second by: Director Harrison

Vote: Motion Carried: - AYES: 5, NOES: 0

2. Discussion and possible action regarding Kustom Koatings Proposal for parking lot to be redone

Motion by: Director Harrison to approve Kustom Koatings Proposal with payment to be made out of Capital Improvement account (229), and authorizing Chief Ehrlich to sign the contract with Kustom Koatings Inc.

Second by: Director Beck

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAIN: 0

I. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

J. CLOSED SESSION

1. Nothing

K. RETURN TO OPEN SESSION

(Government Code Section 54957.1)

L.FUTURE AGENDA ITEMS – Nothing

M. ADJOURNMENT

It was motioned by Director Harrison, seconded by Director Butterbach and carried to adjourn the meeting at 6:53 p.m.

Submitted by Karen Coe, Secretary