

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE JANESVILLE FIRE PROTECTION DISTRICT
Wednesday November 13, 2019
MEETING 6:30 P.M.**

A. CALL TO ORDER/OPENING CEREMONIES

1. Call business meeting to order 6:30 PM by Director Harrison
2. Roll Call – Directors Beck, Holmes, Butterbach and Harrison, Chief Ehrlich, Volunteers Stading, Howard and Roderick, and Secretary Luther

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve November Agenda
2. Approve October financial reports
3. Approve minutes from October meeting
4. Approve November expenditures

Motion by: Director Holmes to approve the Consent Calendar.

Second by: Director Beck

Vote: Motion Carried – AYES: 4, NOES: 0

D. BOARD AND COMMISSIONS: Capital Improvement

E. CHIEFS REPORT

Drill Nights:

9/3/19 – 16 Volunteers, 2 Explorers, Guests Dinner Night/ Probationary FF Training

9/10/19 - 14 Volunteers, 2 Explorers, 0 Guests Hose Lays, Mobile Pumping

9/17/19 – 16 Volunteers, 2 Explorers, 0 Guests CPR CERT/RECERT

9/18/19- 13 Volunteers, 2 Explorers, 0 Guests Janesville Kindergarten Day

9/24/19 – 11 Volunteers, 0 Explorers, 0 Guests Flu/Chimney Nozzles

September Calls 18

E422 will be going into have warranty work done on the Aux pump. Check valve on recirculation system not working correctly. Engine will be going down to Rancho Cordova to have work done.

Chief 400 will be in Redding October 22- 24 for Haz Mat IC training, all travel, backfill and OT being reimbursed by OES through Haz Mat 32 training contract. Rob Stading will be covering.

2019 Christmas Party Friday December 5, 2019.

Going to Sierra Army Depot Fire open house October 10, to see new burn building, local agencies will be able to use the facility, and JFPD has a certified trainer for all their props.

F. COMMITTEE REPORTS

1. Maintenance of Buildings (Moore/Beck) – front and side lawn are finished, old cars are gone
2. Personnel (Harrison/Holmes) – nothing
3. Equipment (Moore/Harrison) – 422 pick up Thursday
4. Subdivisions (Beck/Butterbach) – nothing
5. DMV (Butterbach) –nothing

G. STAFF REPORT – December 6th is the Christmas party, Audit Monday 11/18/2019

H. ACTION ITEMS

1. Discussion and possible action regarding Personnel Policies – no action
2. Discussion and possible action regarding Command Vehicle –
Motion by: Director Beck to approve purchase of a Chevrolet Tahoe command vehicle from Folsom Chevrolet.
Second by: Director Butterbach
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0
3. Discussion and possible action regarding meeting room chairs –
Motion by: Director Beck to approve the purchase of meeting room chairs from the JFPD Volunteers, \$400.00
Second by: Director Butterbach
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0
4. Discussion and possible action regarding budget transfers –
Motioned by: Director Butterbach to approve the following budget/appropriation transfers:
 - A. Reimburse fund 206 for kitchen hood of \$5407.74 and expense fund 229
 - B. Increase 206 reserve account by \$92,500, wages \$70,000, clothing \$2250, communications \$7750, and capital equipment \$12,500 to account for CALPERS payoff, VFA grant 50% (2250+7750) and capital equipment for \$10,000 command vehicle and \$2,500 DMV taxes.Second by: Director Beck
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0

I. CLOSED SESSION AGENDA

J. CLOSED SESSION

K. RETURN TO OPEN SESSION

L.FUTURE AGENDA ITEMS

Personnel policies, command vehicle, Holiday ham/turkey for volunteers

M. ADJOURNMENT

It was motioned by Director Holmes, seconded by Director Beck and carried to adjourn the meeting at 6:54 p.m.

Submitted by Kristin Luther, Secretary