**JANESVILLE FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS**

**NOTICE OF REGULAR MEETING**

**MEETING AGENDA**

**Wednesday, November 13, 2024, at 6:30 p.m.**

Meeting held at Janesville Fire Protection District Station email: [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net)

463-390 Main St. P.O. Box 40 website: <http://janesvillefireca.org>

Janesville, Ca. 96114 phone: (530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net) or at the District website, janesvillefireca.org [Government Code §54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order

2. Pledge of Allegiance

3. Roll Call

**B. PUBLIC COMMENTS**

During Public Comments, the public may address the Board on any issue within the district’s authority which is not on the agenda.

Individual Public Commentsare subject to a 3-minute limit.

**C. CONSENT CALENDAR**

The Board considers all matters listed under the CONSENT CALENDAR to be routine in nature and usually approved by a single vote.

1. Approve November Agenda (*additions and/or deletions*)
2. Approve October Regular Meeting Minutes
3. Approve June, July, August, September and October Financial Reports and Sage Balance Sheet if available from Auditor’s Office and, if not, postpone until December 11, 2024 Agenda.
4. Approve June, July, August, September and October Director’s signature page for Sage General Ledger, Cash with County Operations (fund 206) & Developer Fees (fund 229) if available from Auditor’s Office, if not available postpone until December 11, 2024 Agenda.
5. Approve November Expenditures

**D. BOARDS AND COMMISSIONS** None

**E. CHIEF’S REPORT** See attachedfor November 13, 2024, Chief’s report

**F. COMMITTEE REPORTS**

1. SUBJECT – Maintenance of Buildings (Moore/Leef)

2. SUBJECT - Personnel (Holmes/Beck)

3. SUBJECT - Equipment (Moore/Leef)

4. SUBJECT - Subdivisions (Beck/White)

5. SUBJECT – DMV (Chief Leef)

6. SUBJECT – Semsa Lease agreement (Holmes/David Leef/Chief Leef)

**G. STAFF REPORTS**

1. Chief – Engine #423 surplus discussion
2. Secretary – Update Semsa Lease agreement progress, Insurance Company about coverage for a Cadet Program, EDD Unemployment Insurance rate will decrease from 3.30% (paid in 2024) to 2.60%, starting January 1, 2025 and Christmas Invitation list review.

**H. BUSINESS**

1. Discussion and possible action regarding approval of Engagement Letter from PNPCPA, Zach Pehling, for annual audit FY ending June 30, 2024 and payment of invoice #1485, $3,075.00, (the deposit amount with equal amount due upon completion of audit, scheduled December 13, 2024).
2. Discussion and possible action regarding approval of RESOLUTION #2024-004, Adoption of a Conflict-of-Interest Code, updating the date from RESOLUTION # 2018-08. The Political Reform Act requires every local government agency to review its conflict-of-interest code biennially.
3. Discussion and possible action regarding approval of JFPD minimum wage increase from $16.00 per hour to $16.50 per hour, effective January 1, 2025. This increase applies to all employers, regardless of size. The adjustment is based on the Consumer Price Index (CPI), which saw a 3.18% increase over the past year.
4. **ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1.

**J.** **CLOSED SESSION**

**K. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

1.

**L. FUTURE AGENDA ITEMS**

1.Staff report –

2. Action Items -

**M. ADJOURNMENT**

Time**:**