**JANESVILLE FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS**

**NOTICE OF REGULAR MEETING**

**MEETING AGENDA**

**Wednesday, September 13th, 2023, at 6:30 p.m.**

Meeting held at Janesville Fire Protection District Station email: jfpd@frontiernet.net

463-390 Main St. P.O. Box 40 website: <http://janesvillefireca.org>

Janesville, Ca. 96114 phone: (530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or jfpd@frontiernet.net or at the District website, janesvillefireca.org [Government Code §54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order

 2. Pledge of Allegiance

 3. Roll Call

**B. PUBLIC COMMENTS**

 During Public Comments, the public may address the Board on any issue within the district’s authority which is not on the agenda.

Individual Public Commentsare subject to a 3-minute limit.

**C. CONSENT CALENDAR**

 The Board considers all matters listed under the CONSENT CALENDAR to be routine in nature and usually approved by a single vote.

1. Approve September Agenda (*additions and/or deletions*)
2. Approve August Regular Meeting Minutes
3. Approve July & August Financial Reports and Sage Balance Sheet
4. Approve July & August Director’s signature page for Sage General Ledger, Cash with County Operations (fund 206) & Developer Fees (fund 229)
5. Approve September Expenditures

**D. BOARDS AND COMMISSIONS** None

**E. CHIEF’S REPORT** see attachedfor September 2023 report

**F. COMMITTEE REPORTS**

1. SUBJECT – Maintenance of Buildings (Moore/Beck)

 2. SUBJECT - Personnel (Holmes)

 3. SUBJECT - Equipment (Moore)

 4. SUBJECT - Subdivisions (Beck/White)

 5. SUBJECT – DMV(Chief Leef)

 6. SUBJECT – New Engine (Moore/Holmes)

**G. STAFF REPORTS**

1. PnPCPA, Zack Pehling, will be here on Friday, October 6, 2023, to conduct our annual audit.
2. Secretary Coe has organized the JFPD Resolution binder adding a Table of Contents.
3. Secretary Coe has been working on the JFPD, Department Operations Manual, DOM, and will submit updates for Board review at the October 11th, 2023, Regular Meeting.
4. On Wednesday August 16, 2023, Notices for the Vacant Board Director position were removed from their posted positions in the community, refer to the August 9th, 2023, Regular Meeting minutes for those locations. Two applications for the position were received.

**H. BUSINESS AND ACTION ITEMS**

1. Discussion and possible action regarding the review of applications and appointment of a new Board Director.
2. Discussion and possible action regarding approval of a service/cleaning for the kitchen range hood. The first bid was received from Action Duct of Altadena California for the yearly amount of $2,850.00. A second bid was received from Nevada Exhaust Cleaning of Reno Neveda for a yearly amount of $825.00.

3. Discussion and possible action regarding approval for an upgrade of our Main Street station security camera system.

**I. ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1.

**J.** **CLOSED SESSION**

**K. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

1.

**L. FUTURE AGENDA ITEMS**

1. Staff report items-

2**.** Business and action items-

**M. ADJOURNMENT**

Time: