

**JANESVILLE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
NOTICE OF REGULAR MEETING**

MEETING AGENDA

Wednesday, July 14th, 2021 at 6:30 p.m.

Meeting held at Janesville Fire Protection District Station
463-390 Main St.
Janesville, Ca. 96114
(530) 253-3737

*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or jfpd@frontiernet.net or at the District website, janesvillefireca.org [Government Code Section 54954.2(a) (1)]

A. CALL TO ORDER/OPENING CEREMONIES

1. Call business meeting to order
2. Pledge of Allegiance
3. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve July Agenda
2. Approve June Meeting Minutes
3. Approve May and June Financial Reports
4. Approve July Expenditures

D. BOARDS AND COMMISSIONS –None

E. CHIEF'S REPORT

Chief's Report 7/14/21 see Attached

F. COMMITTEE REPORTS

1. SUBJECT – Maintenance of Buildings (Moore/Beck)
2. SUBJECT – Personnel (Harrison/Holmes)
3. SUBJECT – Equipment (Moore/Harrison)
4. SUBJECT – Subdivisions (Beck/Butterbach)
5. SUBJECT – DMV (Butterbach)

G. STAFF REPORTS Kristin worked total 14 hours.

H. BUSINESS AND ACTION ITEMS

1. Discussion and possible action regarding FEPP engine #LNF81 acquisition.
2. Discussion and possible action regarding Special Tax for 2021/2022, addition of one new single, family, residence 129-610-046 (add \$30.00) and deletion of 129-240019 (subtract \$30.00) and add 129-240-2211 (add \$30.00). Net addition of \$30.00 to \$41,282.38, new total is \$41,312.38.
3. Discussion and possible action regarding End of FY 2020/21 Expenditure/Revenue/Appropriation and Budget transfers.

- a. Transfer \$20,000 cash from Operations Fund - 206 to Developer Fees Fund - 229 for funds previously spent for the payoff of the Command Vehicle.
- b. Increase Developer Fees Fund – 229, account 3001800, Maintenance Building by \$14,360 and decrease Operations Fund – 206, account 3006100, Building & Improvements by \$14,360 to clean up check #1166238, for the replacement windows.

- c. Move funds between line items in Operations Fund – 206 to clean up accounts:

Increases	3000100	Wages	\$499.34
	3000211	Benefits	550.22
	3000211	Benefits	128.68
	3000211	Benefits	295.00
	3000211	Benefits	955.05
		<u>INCREASE TOTAL</u>	<u>\$2,428.30</u>
Decreases	3000211	Benefits	\$499.34
	3000100	Wages	550.22
	3000100	Wages	128.68
	3000100	Wages	295.00
	3000100	Wages	955.06
		<u>DECREASE TOTAL</u>	<u>\$2,428.30</u>

- d. Increase **BUGET** Developer Fees Fund – 229,

3001800	Maint. Bldg	8,460
3006100	Capital Bldg	13,110

229 BUDGET INCREASE TOTAL **\$21,570**

- e. Move funds between line items in Operations Fund – 206 for **BUDGET TRANSFERS & INCREASES** for END OF YEAR:

Increases	3000100	Wages	\$30,500
	3000211	Benefits	6,000
	3001500	Insurance	1,400
	3002500	Rents/leases	150
	3002900	Transportation	75
	3006200	Capital Equip	36,000
		<u>INCREASE TOTAL</u>	<u>\$74,125</u>

e. (cont.)

Decreases	3001200	Communica	1,500
	3001700	Maint Equip	1,400
	3001701	Maint Vehicle	4,000
	3001800	Maint Building	6,000
	3002000	Memberships	400
	3002200	Office Expense	1,000
	3002300	Prof & Spec Svs	800
	3002400	Publications	150
	3002700	Minor Equip	75
	3002700	Spec Dept Exp	1,500
	3006100	Capital Bldg	9,000
	<u>DECREASE TOTAL</u>		<u>\$25,825</u>

4. Discussion and possible action regarding proposed 2021/2022 Final Budget of Operating Fund 206 – budget amount of \$265,100 and the Developer Fee Fund 229 – budget amount of \$13,250.
5. Discussion and possible action regarding an addition of a line item account in our Operations Fund- 206 described similar to “*Out of Jurisdiction Fire Wages*” to accurately track fire payroll expenses from our station salaries and wages expenses.
6. Discussion and possible action regarding approval to purchase an Emergency Reporting, web-based computer program.

I. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA:

(Government Code Section 54957.7)

No items on agenda

J. CLOSED SESSION:

No items on agenda

K. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

No items on agenda

L. FUTURE AGENDA ITEMS

M. ADJOURNMENT