

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE JANESVILLE FIRE PROTECTION DISTRICT  
Wednesday August 14, 2019  
MEETING 6:30 P.M.**

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order 6:29 PM by Director Moore
2. Roll Call – Directors Beck, Moore, Holmes, Butterbach, Harrison, Chief Ehrlich, Volunteers Howard, Roderick, and Stading

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve August Agenda
2. Approve July financial reports
3. Approve minutes from July meeting
4. Approve August expenditures

Motion by: Director Harrison to approve the Consent Calendar.

Second by: Director Holmes

Vote: Motion Carried – AYES: 5, NOES: 0

**D. BOARD AND COMMISSIONS (May)**

**E. CHIEFS REPORT**

Drill Nights:

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7/2/19 – Volunteers, Explorers, Guests Dinner Night/ Round Table Training

7/09/19 - 14 Volunteers, 1 Explorers, 4 Guests Low Angle Rescue (Practical)

7/23/19 – 11 Volunteers, 2 Explorers, 1 Guests Wildland Firefighting Tactics/ Medical Refresher

7/30/19- 14 Volunteers, 1 Explorers, 0 Guests Hand Line Construction

June Calls 22

John Ward resigned from Assistant Chief position, is now assuming the role of Firefighter/Operator

We are doing a training burn Saturday August 17<sup>th</sup> off Sears Rd. 30 Acres, B2211 coordinating.

Found a new Grant source the Gary Sinise foundation.

Received email from Cal-Fire that our VFA Grant was awarded. It is a 50% matching grant we put in for \$20,000 and were granted the full \$10,000 from Cal-Fire.

C400 is going to HAZ Mat IC October 22-24 2019 in Redding. Tuition waived, backfill and travel reimbursements through CAL-OES training contract.

Meeting for the New Thompson Peak initiative was held on Monday August 12. 61 were in attendance, Lassen Fire Safe Council going to put in for grant to do fuels reduction projects from Janesville to Milford.

Diesel tank seeping in two spots, just found it today.

WT431 - OOS splitter valve leaking air at transmission. Also Brake Release valve leaking air.

#### **F. COMMITTEE REPORTS**

1. Maintenance of Buildings (Moore/Beck) – see chiefs report
2. Personnel (Harrison/Holmes) – nothing
3. Equipment (Moore/Harrison) – see chiefs report
4. Subdivisions (Beck/Butterbach) – nothing
5. DMV (Butterbach) –nothing

#### **G. STAFF REPORT - nothing**

#### **H. ACTION ITEMS**

1. Discussion and possible action regarding cost recovery – no action
2. Discussion and possible action regarding Kitchen hood –  
Motion by: Director Harrison to approve the bid submitted by Alpine Fire for \$5407.74 for new kitchen hood, plus the cost of the electrical gas shutoff switch.  
Second by: Director Butterbach  
Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAIN: 0
3. Discussion and possible action regarding building use fee – no action
4. Discussion and possible action regarding developer fee for Josh Ballard –  
Motion by: Director Harrison to approve the request from Josh Ballard to approve the Mitigation Fee Exemption Request, as long as it was not refunded. Property address: 713-265 Honeygirl Ln, Janesville.  
Second by: Director Butterbach  
Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAIN: 0

#### **I. CLOSED SESSION AGENDA**

#### **J. CLOSED SESSION**

#### **K. RETURN TO OPEN SESSION**

#### **L.FUTURE AGENDA ITEMS**

building use fee, petty cash, VFA grant resolution, personnel policies, helmets, command vehicle

#### **M. ADJOURNMENT**

It was motioned by Director Harrison, seconded by Director Butterbach and carried to adjourn the meeting at 7:28 p.m.

Submitted by Kristin Luther, Secretary