

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE JANESVILLE FIRE PROTECTION DISTRICT
Wednesday March 13, 2019
REGULAR MEETING 6:30 P.M.**

A. CALL TO ORDER

1. Call business meeting to order 6:29 PM by Director Moore
2. Roll Call – Directors Holmes, Butterbach, Harrison, Beck, and Moore, and Secretary Luther

B. OPENING CEREMONIES

C. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

D. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve March Agenda
2. Approve February financial reports
3. Approve minutes from February meeting
4. Approve March expenditures

Motion by: Director Holmes to approve items 1,3 and 4 on the Consent Calendar.

Second by: Director Beck

Vote: Motion Carried – AYES: 5, NOES: 0

Motion by: Director Butterbach to approve item 2 on the Consent Calendar with corrections to action item J1.

Second by: Director Holmes

Vote: Motion Carried – AYES: 5, NOES: 0

E. BOARD AND COMMISSIONS (May)

None.

F. CHIEFS REPORT

Drill Nights:

2/5/19 – 15 Volunteers, 3 Explorers, 6 Guests Dinner Night / Completed Ambulance Orientation

2/12/19 - 12 Volunteers, 3 Explorers, 0 Guest ICS

2/19/19 – 10 Volunteers, 1 Explorer, 0 Guest 10's & 18's, ERG

2/26/19- 8 Volunteers, 2 Explorer, 1 Guests Scene Size Up, Scene Safety

February Calls 19.

New Fire Engine- James from Derotic called and here's the story. When International delivered the chassis to HME the bodies for 3 trucks were already built, 1 for JFPD, 1 for Laguna Beach, 1 for a department in Colorado. When the trucks were delivered from HME, it was determined that the Cabs and Body colors did not match. James had to have PPG Automotive Paint come in and use a spectrograph camera and prove to HME that the paint colors did not match, and it did prove that the colors were exactly 1 paint code off. So JFPD's engine and the 2 others had to get their cab's repainted to match the body at a cost of \$16,000 each which is being paid for by HME. Our engine will be out of paint this week and then go to International to get the seats

installed, and Lettered and Striped. We should be going down to Sacramento the 1st week in April to pick it up.

Dollar General will be ready for Fire inspection on Monday March 18th I will be getting with Assistant Chief Weaver from Susanville City Fire to assist me with that process.

One new Volunteer started March 4, Dustin Leef. He is an Acting Fire Captain with Sierra Army Depot. Also he is part of the State HazMat team.

G. COMMITTEE REPORTS

1. Maintenance of Buildings (Moore/Beck) – Director Butterbach discussed asphalt repair and ADA marking
2. Personnel (Harrison/Holmes) –
3. Equipment (Moore/Harrison) –
4. Subdivisions (Beck/Butterbach) –
5. DMV (Butterbach) – Director Butterbach presented an accident report form. He stated the department is behind on the DMV pull list and is trying to organize the pull notice program.

H. STAFF REPORT

Secretary Luther reported Julia Gusset is not performing audits and recommended a CPA firm in Alturas. The CPA in Alturas is not accepting new clients.

I. DISCUSSION ITEMS

1. Town Hall Meeting flyer-
A letter was prepared, by Chief Ehrlich, and mailer cost was given to the board for the letter. It was discussed to have it completed and mailed before the next community meeting.
2. Board member experience –
Director Butterbach discussed the benefit of using the board member experience for the volunteers.

J. ACTION ITEMS

1. Personnel –
Motioned by: Director Harrison to approve the DOM section 1.0 Board Duties with a signature block
Seconded: by Director Beck
Vote: Motion Carried – AYES: 5, NOES: 0
3. Audit Contract –
Motioned by: Director Harrison to approve the 3 year audit contract with Bob Johnson
Seconded by: Director Beck
Vote: Motion Carried – AYES: 5, NOES: 0
4. AG Water – no action

K.FUTURE AGENDA ITEMS

CALPERS, DOM discussion

L. ADJOURNMENT

It was motioned by Director Holmes, seconded by Director Butterbach and carried to adjourn the meeting at 7:55 p.m.

Submitted by Kristin Luther, Secretary