

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE JANESVILLE FIRE PROTECTION DISTRICT  
Wednesday September 11, 2019  
MEETING 6:30 P.M.**

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order 6:36 PM by Director Moore
2. Roll Call – Directors Beck, Moore, Holmes, Butterbach, Chief Ehrlich, Volunteers Howard, Roderick, and Secretary Luther

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve September Agenda
2. Approve August financial reports
3. Approve minutes from August meeting
4. Approve September expenditures

Motion by: Director Beck to approve the Consent Calendar.

Second by: Director Holmes

Vote: Motion Carried – AYES: 4, NOES: 0

**D. BOARD AND COMMISSIONS: Capital Improvement**

**E. CHIEFS REPORT**

Drill Nights:

8/6/19 – 18 Volunteers, 2 Explorers, 0 Guests Dinner Night/ Round Table Training

8/13/19 - 10 Volunteers, 2 Explorers, 0 Guests Medical Reviews/ Triage

8/17/19 – 14 Volunteers, 2 Explorers, 0 Guests (Saturday Drill) Somerville Training Burn

8/20/19- 13 Volunteers, 2 Explorers, 0 Guests SEMSA Air 1 LZ Training

8/27/19 - No Drill Election Day

August Calls - 22

WT431 – Repairs completed.

Meeting for the New Thompson Peak initiative Thursday September 12, at 1830 hours.

Old Diesel Tank drained, Staub provided a 500-gal tank with pump, if we buy diesel from them then no charge for tank.

Brite Glass (Reno), Home Depot (Reno) coming out to measure and bid window project.

Kindergarten Day September 19, 2019.

**F. COMMITTEE REPORTS**

1. Maintenance of Buildings (Moore/Beck) – kitchen hood extinguisher system
2. Personnel (Harrison/Holmes) – nothing
3. Equipment (Moore/Harrison) – 431 fixed
4. Subdivisions (Beck/Butterbach) – nothing
5. DMV (Butterbach) –free pull notice entire roster

**G. STAFF REPORT** – Auditor Bob Johnson coming 11/19/19

**H. ACTION ITEMS**

1. Discussion and possible action regarding Petty Cash –  
Motion by: Director Butterbach to approve closing the Petty Cash account with Plumas Bank.  
Second by: Director Holmes  
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0
2. Discussion and possible action regarding VFA Grant Resolution #2019-07–  
Motion by: Director Beck to approve the VFA Grant for \$10,000.  
Second by: Director Butterbach  
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0
3. Discussion and possible action regarding building use fee Resolution 2019-08– no action,  
revise with Special Events Agreement
4. Discussion and possible action regarding Personnel Policies – no action, add the Firefighter  
Bill of Rights
5. Discussion and possible action regarding Command Vehicle – no action, direction to staff to  
work out financing
6. Discussion and possible action regarding Cancer Awareness T-shirts –  
Motion by: Director Butterbach to approve the Cancer Awareness T-shirts, with staff wearing it  
while on duty  
Second by: Director Beck  
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0
7. Discussion and possible action regarding helmets – no action, direction to Chief Ehrlich to  
repair helmets.

- I. CLOSED SESSION AGENDA**
- J. CLOSED SESSION**
- K. RETURN TO OPEN SESSION**

**L.FUTURE AGENDA ITEMS**

Credit Card policy, building use fee, personnel policies, command vehicle

**M. ADJOURNMENT**

It was motioned by Director Holmes, seconded by Director Beck and carried to adjourn the meeting at 7:37 p.m.

Submitted by Kristin Luther, Secretary