

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE JANESVILLE FIRE PROTECTION DISTRICT  
Wednesday December 11, 2019  
MEETING 6:30 P.M.**

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order 6:32 PM by Director Moore
2. Roll Call – Directors Moore, Holmes, Butterbach and Harrison, Chief Ehrlich, Volunteers Stading and Roderick, and Secretary Luther

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve December Agenda
2. Approve November financial reports
3. Approve minutes from November meeting
4. Approve December expenditures

Motion by: Director Holmes to approve the Consent Calendar.

Second by: Director Harrison

Vote: Motion Carried – AYES: 4, NOES: 0

**D. BOARD AND COMMISSIONS: Capital Improvement**

1. Discussed to not add the LED lighting to the Capital Improvement plan at this time.

**E. CHIEFS REPORT**

Drill Nights:

11/5/19 – 12 Volunteers, 2 Explorers, 0 Guests	Dinner Night/  RIT Training Classroom
11/11/19 - 5 Volunteers, 1 Explorers, 0 Guests	Veterans Parade
11/12/19– 16 Volunteers, 2 Explorers, 0 Guests	Ladders
11/19/19– 15 Volunteers, 2 Explorers, 0 Guests	SCBA Don & Doff, Medical Run Review

November Calls 26

E422 is back, the auxiliary pump recirculation valve has been replaced.

New Command vehicle delivery is expected before the first of the year.

**F. COMMITTEE REPORTS**

1. Maintenance of Buildings (Moore/Beck) – roof leak fixed
2. Personnel (Harrison/Holmes) – Director Harrison reminded the Board if there are issues within the department to contact Chief Ehrlich, as the Board of Directors has no day to day authority.
3. Equipment (Moore/Harrison) – 425 exhaust manifold
4. Subdivisions (Beck/Butterbach) – nothing
5. DMV (Butterbach) –nothing

**G. STAFF REPORT** – audit with Bob Johnson went well, Secretary Luther distributed the 2018/2019 financial reports

## **H. ACTION ITEMS**

1. Discussion and possible action regarding Personnel Policies –

Motion by: Director Butterbach to approve addition of the Firefighter Bill of Rights paragraph to the DOM section 2.10 Disciplinary Procedures.

Second by: Director Harrison

Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0

2. Discussion and possible action regarding Command Vehicle financing –

Motion by: Director Butterbach to approve financing for the command vehicle with GM Financial for 4 years at 5.23%

Second by: Director Harrison

Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0

3. Discussion and possible action regarding holiday meat for the volunteers –

Motion by: Director Holmes to approve the purchase of 25 hams/turkeys from IGA for a total of \$700 for 25 volunteers.

Second by: Director Butterbach

Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0

4. Discussion and possible action regarding Federal Excess Personal Property Resolution #2019-08 –

Motioned by: Director Butterbach to approve Resolution #2019-08 authorizing Chief Ehrlich to sign on behalf of the department, and authorizing Director Moore to sign the Resolution.

Second by: Director Harrison

Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0

**I. CLOSED SESSION AGENDA**

**J. CLOSED SESSION**

**K. RETURN TO OPEN SESSION**

## **L.FUTURE AGENDA ITEMS**

## **M. ADJOURNMENT**

It was motioned by Director Butterbach, seconded by Director Harrison and carried to adjourn the meeting at 7:41 p.m.

Submitted by Kristin Luther, Secretary