

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE JANESVILLE FIRE PROTECTION DISTRICT
Wednesday October 9, 2019
MEETING 6:30 P.M.**

A. CALL TO ORDER/OPENING CEREMONIES

1. Call business meeting to order 6:31 PM by Director Harrison
2. Roll Call – Directors Beck, Holmes, Butterbach and Harrison, Chief Ehrlich, Volunteers Stading and Roderick, and Secretary Luther

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve October Agenda
2. Approve September financial reports
3. Approve minutes from September meeting
4. Approve October expenditures

Motion by: Director Holmes to approve the Consent Calendar.

Second by: Director Beck

Vote: Motion Carried – AYES: 4, NOES: 0

D. BOARD AND COMMISSIONS: Capital Improvement

Motion by: Director Beck to approve the Capital Improvement list with the addition of a command vehicle \$36,000 and the kitchen hood \$6,000 for a total of \$182,000.

Second by: Director Holmes

Vote: Motion Carried – AYES: 4, NOES: 0

E. CHIEFS REPORT

Drill Nights:

9/3/19 – 16 Volunteers, 2 Explorers, Guests Dinner Night/ Probationary FF Training

9/10/19 - 14 Volunteers, 2 Explorers, 0 Guests Hose Lays, Mobile Pumping

9/17/19 – 16 Volunteers, 2 Explorers, 0 Guests CPR CERT/RECERT

9/18/19- 13 Volunteers, 2 Explorers, 0 Guests Janesville Kindergarten Day

9/24/19 – 11 Volunteers, 0 Explorers, 0 Guests Flu/Chimney Nozzles

September Calls 18

E422 will be going into have some warranty work done on the Aux pump. Check valve on recirculation system not working correctly. Engine will be going down to Rancho Cordova to have work done.

Chief 400 will be in Redding October 22- 24 for Haz Mat IC training, all travel, backfill and OT being reimbursed by OES through Haz Mat 32 training contract. Rob Stading will be covering.

2019 Christmas Party Friday December 5, 2019.

Going to Sierra Army Depot Fire open house October 10, to see new burn building, local agencies will be able to use the facility, and JFPD has a certified trainer for all their props.

F. COMMITTEE REPORTS

1. Maintenance of Buildings (Moore/Beck) – front and side lawn being finished
2. Personnel (Harrison/Holmes) – nothing
3. Equipment (Moore/Harrison) – 422 maintenance
4. Subdivisions (Beck/Butterbach) – nothing
5. DMV (Butterbach) –pull notice list

G. STAFF REPORT – December 6th is the Christmas party

H. ACTION ITEMS

1. Discussion and possible action regarding building use Resolution 2019-08–
Motion by: Director Holmes to approve Resolution #2019-08, guidelines for a General Policy for group use of the station.
Second by: Director Butterbach
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0
2. Discussion and possible action regarding Personnel Policies – no action
3. Discussion and possible action regarding Command Vehicle –
Motion by: Director Butterbach to approve purchase of a command vehicle for approximately \$40,000 with a down payment of \$10,000, paying taxes, and financing for 3 years.
Second by: Director Holmes
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0
4. Discussion and possible action regarding credit card policy –
Motion by: Director Beck to approve the change of positions issued a credit card. It will now read 1. Fire Chief, 2. Fire Officers, and 3. District Secretary
Second by: Director Butterbach
Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 0

I. CLOSED SESSION AGENDA

J. CLOSED SESSION

K. RETURN TO OPEN SESSION

L.FUTURE AGENDA ITEMS

Personnel policies, command vehicle, chair reimbursement to volunteers

M. ADJOURNMENT

It was motioned by Director Holmes, seconded by Director Beck and carried to adjourn the meeting at 7:14 p.m.

Submitted by Kristin Luther, Secretary