**JANESVILLE FIRE PROTECTION DISTRICT**

**BOARD OF DIRECTORS**

**NOTICE OF REGULAR MEETING**

**MEETING AGENDA**

**Wednesday, May 8th, 2024, at 6:30 p.m.**

Meeting held at Janesville Fire Protection District Station email: [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net)

463-390 Main St. P.O. Box 40 website: <http://janesvillefireca.org>

Janesville, Ca. 96114 phone: (530) 253-3737

\*Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Janesville Fire Protection District three full business days prior to the meeting at (530) 253-3737 or [jfpd@frontiernet.net](mailto:jfpd@frontiernet.net) or at the District website, janesvillefireca.org [Government Code §54954.2(a) (1)]

**A. CALL TO ORDER/OPENING CEREMONIES**

1. Call business meeting to order

2. Pledge of Allegiance

3. Roll Call

**B. PUBLIC COMMENTS**

During Public Comments, the public may address the Board on any issue within the district’s authority which is not on the agenda.

Individual Public Commentsare subject to a 3-minute limit.

**C. CONSENT CALENDAR**

The Board considers all matters listed under the CONSENT CALENDAR to be routine in nature and usually approved by a single vote.

1. Approve May Agenda (*additions and/or deletions*)
2. Approve April Regular Meeting Minutes
3. Approve April Financial Reports and Sage Balance Sheet
4. Approve April Director’s signature page for Sage General Ledger, Cash with County Operations (fund 206) & Developer Fees (fund 229)
5. Approve May Expenditures

**D. BOARDS AND COMMISSIONS Capital Improvement Authority Meeting**

1. Recess Regular meeting.
2. Reconvene Regular Meeting.

**E. CHIEF’S REPORT** See attachedfor May 8th, 2024, Chief’s report

**F. COMMITTEE REPORTS**

1. SUBJECT – Maintenance of Buildings (Moore/Beck)

2. SUBJECT - Personnel (Holmes/Leef)

3. SUBJECT - Equipment (Moore/Leef)

4. SUBJECT - Subdivisions (Beck/White)

5. SUBJECT – DMV(Chief Leef)

6. SUBJECT – New Engine (Moore/Holmes)

**G. STAFF REPORTS**

1. Chief – Engine 421 is complete, all personnel have been fit-tested for current SCBAs, Update about new SCBA GRANT status, should hear something around June, currently testing IamResponding app to replace CAD texts.
2. Secretary - Pierce engine sales tax payment at 8.25% x $624,395.01= $51,512.59.

**H. BUSINESS AND ACTION ITEMS**

1. Discussion and possible action regarding retroactive approval of travel expenditures for Fire Fighter Dawn Mateo, to attend a Fire Control III (Structural Firefighting class) held at Shasta College, 11555 Old Oregon Trail, Redding California on May 3, 4 & 5, 2024.

* Expenditures to include mileage (at .67 per mile), from Janesville Main Street Fire station to lodging facility, mileage to classroom and return trip to JFPD, lodging (per US GSA rate for Redding Ca. at $107.00), and per diem rate (per US GSA rate totaling $147.75).

1. Discussion and possible action regarding approval of travel expenditures for Chief Leef, Assistant Chief Stading and Captain Butterbach to travel to Bradenton, Florida on Thursday, May 9th, 2024, and the return trip on Saturday, May 10th, 2024.

* Expenditures will include per diem rates for first and last days of travel (per US GSA rate for Bradenton, Florida at $48.00 per employee, per each day, totaling, $288.00).

1. Discussion and possible action regarding approval to begin using Image Trend for PCRs (patient care reports) and to let ESO Solutions expire on July 31, 2024, (saving $2545.00).
2. Discussion and possible action regarding approval of new Semsa Lease Agreement.
3. Discussion and possible action regarding designation of the June Regular Meeting to be held on June 19th, 2024.

1. **ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1. PUBLIC EMPLOYMENT - pursuant to Government Code §54957

a. Fire Chief Evaluation

b. Assistant Fire Chief Evaluation and consideration of increase in hourly wage

c. Secretary Evaluation

**J.** **CLOSED SESSION**

**K. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

1. PUBLIC EMPLOYMENT - pursuant to Government Code §54957

a. Fire Chief Evaluation and consideration of increase in hourly wage

b. Assistant Fire Chief Evaluation and consideration of increase in hourly wage

c. Secretary Evaluation

**L. FUTURE AGENDA ITEMS**

1.Staff report –

2. Action Items -

**M. ADJOURNMENT** Time**:**